

PTF Meeting Minutes

10/15/07

Attendees: Coleen Brown, Ben Coopersmith, Fran Bouwense, Susan Smith, Kathy Foresta, Bill Connolly, Cathy Connolly, Mary Zimmerman, Debbie Rios, Dawn Francy, Lisa Benton, Kevin Geiser, Shawn Hathaway, Cindy Weaver

Fran opened the meeting in prayer.

Lisa presented the Treasurer's Report and it was accepted.

Fran distributed a list of our projected expenses for the 2007-08 school year. The estimated funds required to cover these expenses are approximately \$7,000. This number represents our minimum need, and our desire is to far exceed this goal in order to provide for unforeseeable or unexpected needs. It was mentioned at this time that although bookkeeping for the preschool is separate than that of GSCA, we are one united, expanded program and the fundraising being done is through the effort and for the benefit of all grades, preschool – 8th. With this in mind, we can expect needs to arise in the preschool grades just as they would in the primary school. It is the desire of the PTF to provide funds to help meet the needs of all teachers, students, and staff, regardless of building location.

Lisa gave us an update on Innisbrook. Deposits to date totaled \$7,613.61. Another deposit from last-minute orders still needs to be made. GSCA will receive 50% profit from all sales. Items can still be purchased and credited to the school by shopping online. Lisa will direct any additional orders to the online site.

Movie Night is scheduled for Friday, October 26. Movie TBD. Kevin Geiser has volunteered to make the flyers for this event. Bill and Cathy will oversee that night, but we need a core group of volunteers to help coordinate the movie nights this year. With a group of 5-6 parents, we would be able to run movie nights on a rotating basis.

Shopping Certificates – Our back door sales are soaring! Although we experienced a slow start, Lisa reported much higher volume over the last 2 weeks and we expect that trend to continue. Lisa also expects the program to start at the Washington A/G church in November. Again, the profits from the sales at the church are dedicated to the GSCA hardship fund. It was also discussed that as demand for certificates increase, we need to be mindful of our cash position in order to provide an adequate supply of the cards.

The School Store is currently being revamped. Cindy, Bill, and Cathy are working on the logistics of the store including when and who will run the store, if it will be a project of the school or PTF, and creating an accounting system to better track inventory and P&L. The only items currently for sale are drinks for after care and sports participants, and those are being sold through the cafeteria.

Playground- The most recent improvement on the playground is the addition of the new blue slide which we were able to purchase at a fraction of the original cost. The tetherball needs to be repaired again, as the students frequently misuse the equipment. Plans are in place to re-mulch the slide and monkey bar areas (approx. \$500-\$600) and to purchase a 4-shoot basketball hoop.

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The Scholastic Book Fair is scheduled for the last week in February during GSCA's annual Open House. We still need volunteers to help organize this event. It is one of the few core fundraisers we are having this year.

The Walk-A-Thon will be held in late spring, but we are already in the beginning planning stages for the biggest fundraising event of the year. We have samples of flyers, timelines, incentives, and other planning details from another school's Walk-A-Thon. Terry Cooke has volunteered to head up the promotional end of this event.

The PTF is again providing funds for the teachers to attend a 2-day MACSA conference in Lancaster, PA this November. The cost is \$2000, which includes room, board, food, and a small amount to purchase resources for the classrooms. Classroom resources could include items at the conference's vendor tables or teacher supply stores, or the funds could be used to defray the cost for teachers to attend additional teaching seminars.

The security camera system has been ordered.

The 8th grade has requested that the profits from ShopRite/A&P certificate sales during the month of December be credited toward their end of the year trip. Lisa presented the request, and the PTF voted unanimously on the motion. (Last year the 8th grade received April's certificate profits). It has yet to be determined if funds for the 8th grade trip will be carried in the PTF balances or kept track of through GSCA bookkeeping.

Collection Fundraising - Sue gave an update on the cartridge collection. Empty ink cartridges can be dropped off at the school office or in Kids Kare. We are also still accepting used cell phones. There seems to be a delay in receiving our payment for the cartridges we ship out, and Sue is going to inquire with the company what is causing the delay. Kathy Theodore is in charge of the Box Tops collection. It was suggested that we send out a flyer to remind parents of these ongoing programs that cost nothing, require little effort, and provide funds for the school.

Class Reps – Our goal is to have a primary and secondary class representative for each grade level. At this point, only two grades – 2nd and 7th – are still in need of primary class reps. A reminder notice will go out for anyone who missed the sign-up sheet. The current class rep list is:

K-4	Sherry Miller	
K	Jennifer Paull	
1 st	Donna Genthe	
2 nd		
3 rd	Andi Bino	
4 th	Susan Smith	
5 th	Sandra Edwards	
6 th	Lois Murphy	
7 th		
8 th	Coleen Brown (primary)	JoAnn Peach (secondary)

Next meeting is scheduled for November 12th at 7pm.